

Transferring Funds Between Your STAR Ohio Accounts

STAR Ohio participants can initiate a transfer of funds between their STAR Ohio accounts through the STAR Ohio website.

Please note:

- Full online access is required to initiate a transfer online.
 - You must be an authorized signer to be granted full online access.
- Transfers initiated by 2:00 pm will take place the <u>same day</u>.

Visit www.starohio.com and select STAR Ohio Login. Log into your STAR Ohio account.

Once logged into your account, click the account number of the account you are transferring funds **from**.



Select Transfer



You will receive a pop-up box to proceed with the transfer details.



Complete the Transfer Transaction Details



- 1. Select Redemption Type
 - Partial Redemption Withdraw a specific dollar amount
 - Full Redemption Withdraw all funds but account remains open
 - Full Redemption-Close Account Withdraw all funds to close the account.

Please note: If you choose to close your STAR Ohio account, it cannot be reopened; a new application will be required to reinvest in STAR Ohio.

- 2. Enter the Trade Date
 - Defaults to the current trade date (current day or next business day if after fund close)
 - You may enter a trade date in the future to schedule the transaction ahead of time
- 3. Enter the amount to be withdrawn/redeemed.



- 4. Enter the Transfer To Account Details
 - o Choose from the populated list of available linked accounts.
 - Funds can only be transferred to a linked account. Please contact Client Services at 800-648-7828 or info@starohio.com for assistance with linking accounts.
- 5. Click Next.
- 6. Confirm the transfer details.
 - If changes need to be made, you may select "Cancel" to cancel the transaction or "Previous" to go back and make changes.
 - o If all the transaction details are correct, you may click "Finish" to process.



If you need additional assistance or have any questions, please contact STAR Ohio Client Services at 800-648-7827 (STAR) or info@starohio.com.